

DELHI TRANSCO LIMITED
(A Govt .of NCT of Delhi Undertaking)
Office of the Manager(T) O&M-I
220KV Office Complex,
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Enquiry No.F.DTL/206/2009-10/Mgr (T) O&M-I/TR-795/Q-180/688.

Dt.09-02-2010.

Cost of Documents : Rs.80/-

M/s. _____

Date of Opening: 02/03/2010.

**Sub:- Spray Painting work and nomenclature writing of 220KV & 33KV Isolators MoM at
220KV Sub. Station Geeta Colony.**

It is requested to quote the rates in the following format with terms and conditions mentioned hereunder and as per Annexure-A & B enclosed herewith in the sealed envelope:-

S. Nos.	Description of Material	Qty. in Nos.	Rate (in Rs.)	Amount(in Rs.)
1.	Spray Painting of 220KV & 33KV Isolator MoM with required colour paint.	50		
2.	Writing of nomenclature on 220KV & 33KV Isolators MoM.	50		
	TOTAL (Inclusive of All Taxes)			

NOTE:

1. In case the enquiry document is downloaded from the web site then the enquiry document fee should be enclosed with offer, clearly specifying the same on the face of offer envelop.
2. The face of the envelope of quotation/enquiry must have following details.
 - a) Name of work/supply
 - b) Enquiry No. / Tender No. with Date
 - c) Date of opening
 - d) Details of Earnest money & Quotation/Enquiry document fee, DD No. with Date and Amount.
 - e) Name and address of the party.
 - f) Registration No., if any.
 - g) Validity period must be 90 days.
3. Following document should be submitted along with the offer.
 - (i) Copy of Permanent Account No. (PAN)
 - (ii) Copy of TIN No./VAT certificate
 - (iii) Copies of last order executed for similar jobs are to be enclosed with the bid.
4. Incomplete quotations are liable to be rejected. Offer must be signed by the contractor with rubber stamp.
5. Rates quoted should be inclusive of all taxes & duties etc.
6. **Exemption:** Earnest Money is to be deposited by all tenderers/bidders, whether registered with DGS&D/NSIC/DTL or such bodies except the exempted categories as per the relevant government rules like small scale enterprises etc. Such exempted category bidders claiming E.M.D. exemption shall enclose the verified copy of exemption certificate issued by relevant govt. agency, along with the bid failing which their bid shall liable to be rejected.

Manager (T) 220KV O&M-I

‘DELHI TRANSCO LIMITED’

ANNEXURE –A

The contractor shall strictly follow the terms and conditions given hereunder for the works:-

1. **SCOPE OF WORK:** - Contractor will satisfy himself with the details of the work to be executed and if considered necessary they should visit the site and get any other information required in this connection.
2. **T&P:** - The contractor shall use his labour, tools and plants required for the execution of work unless specified.
3. **SAFETY:** - The contractor shall make all the arrangements for the safety of his staff. The D.T.L. shall not be responsible in any way for injury/disablement, accident to any workman on this account and will be free from any legal bindings in this regard. D.T.L. will not be responsible to pay any damage to the workman of the contractor or any outside agencies.
4. The contractor shall make all payments and other contributions, if any, which may have to be made in regard to the workman under any statute or rules or regulations. The D.T.L. shall not be responsible for those payments.
5. D.T.L. shall not be responsible for any injury/or loss suffered by the contractor/his workman. The contractor shall arrange to cover all such workman under the Employees State Insurance Scheme if applicable to the area and premises where the workmen are working. Alternatively, the contractor shall have insurance policy to pay compensation under the workman's compensation act, or under the personnel accident insurance cover to meet with all legal requirements in this respect. The contractor shall produce for inspection such coverage/policies to the DTL before such workmen are arranged or the work as specified in this work order.
6. The contractor will undertake to indemnify D.T.L. against liabilities or damages by way of compensation arising from any accidents to the person or property or any other person employed or otherwise during the progress of the contract and the D.T.L. shall not entertain any claim in this respect.
7. The contractor shall be solely responsible and shall ensure due compliance with all the legal requirement concerning the workman employed by him under the provisions of applicable labour and other legislations. In the event of the contractor committing any fault resulting in D.T.L. being required to insure any liability or expenses or D.T.L. being required to any notice/summons in this respect the same shall be entitled to recover from the contractor liability attached to it due to any proceedings.
8. The contractor shall accept all risks of stoppage of hindrances to his work by outside interferences.
Contractor shall take necessary steps to ensure that all the electrical installations of the D.T.L. and other services like water connections pipe lines, sewer pipelines, open drains, telephone cables, etc. are not damaged by his workers in any way. Contractor will be responsible for all such damages and shall have to repair of failing which he has to pay entire cost of damages. In case of damages to D.T.L., property/material contractor has to pay replacement cost.
9. Before carrying out the work, it shall be entire responsibility of the contractor to take all the safety precautions and shut downs etc. if required during the execution of work. All shut downs will be taken by D.T.L. supervisory staff but contractor's representative will given request in writing. The work has to be carried out according to the specifications given, where not, according to the satisfaction of D.T.L. representatives. The quantity of work can vary upto plus/minus 25% depending upon the requirement at the discretion of the D.T.L. In the event of any obstruction at site, change in scheme, or due to any reasons the contract can be cancelled for the balance quantity of the unexecuted work. The work can also be suspended temporarily due to any reasons and for such period, extension will be given by Manager (T) if required on the written request of the contractor.
10. **PAYMENT:** - The payment shall be made within one month of receipt of bills from the contractor after the completion of the work as mentioned in the notice-inviting tender. The payment shall be sanctioned after verification is made as per rules of the D.T.L. However, any specific clause of payment quoted by the contractor for doing work, the penalty on D.T.L. account for loss to the Contractor will not be entertained. In case the work done by the contractor is not measured, no payment shall be made till the same is made according to the specifications.
11. **PENALTY:** - A token penalty of 1% per week of period of delay subject to maximum of 10% of the unexecuted portion of the contract would be levied in case of delay in execution of the work beyond the stipulated completion period or extension if any, granted to them by the DELHI TRANSCO LIMITED. Force Major Clause Condition. This penalty amount will be deducted from the penalty delayed by Strikes, fire accidents or any other case, beyond the control of the contractor, a reasonable extension would be granted, subject to satisfactory proof furnished in time and accepted by the DELHI TRANSCO LIMITED.

12. The contractor has to execute the work on working days during the working hours. However, if required, the work can be executed on holidays; under special circumstances.
13. The contractor shall not without any consent of this Deptt. design or sublet the whole or part of the contract.
14. The contractor shall make his own arrangements for drinking water and other facilities for his labour/staff.
15. No idle charges shall be payable by he department.
16. ARBITRATION :- If the disputed question or controversy the settlement of which is not herein specially provided for shall at any time arise between the D.T.L. and the supplier/contractor relating to this order or the portion of the same or the right or duties or liabilities of either party then in every such case, the matter in dispute shall be referred to the Arbitration of the G.M. or his nominee and the decision of the G.M. shall be final and time to time shall be apply to such arbitration proceedings. Arbitration proceedings shall be held at Delhi and only Delhi Courts will have to payable by the D.T.L. to the contractor or vice-versa shall be withheld on account of such proceedings unless arbitration proceedings.
17. The work shall be started with in one week from the date of notice either through telegram, through special messenger or telephonically.
18. Contractor shall be required to strictly adhere to the safety regulations and electrical regulations/act.
19. This office reserves the right to get the work executed from the departmental shall or any outside agency at contractors cost and risk if work is not completed with in the stipulated period without any valid reasons.
20. In case of transportation works contract shall strictly observe the regulations as laid down by Traffic Police, any damage to D.T.L. property/material during the course of transportation shall be recovered from the contractor's bill.
21. PAYMENT: - Running payment will be made after completion of minimum 90% of the job of the overall portion of the work allotted.
22. SECURITY: The successful tenderer shall have to deposit the security at @ 5% of the total Ex-works price for the proper performance of the contract within thirty days of receipt of purchase order.
23. Contractor will make his own arrangement for watch and ward of material issued to him till material is erected and handed over. In case of any theft/damage to D.T.L., material entire cost of such material will be recovered from the contractor.
24. Mandatory deductions towards Income tax, work contract act. 1999 and any other applicable deductions as per the provision made shall also be deducted by the payees department of DELHI TRANSCO LIMITED.
25. The stipulated completion period has been given in good faith. However, the contractor has to complete the work in minimum possible time by providing parallel gangs as per site requirements on the direction of Engineer in charge at site, otherwise poor performance may be recorded.
26. Quantity may vary - + (plus or minus) 25%.
27. Vat registration, PAN are mandatory for supply works & service Tax Registration, PAN & Electrical License is mandatory.

Manager (T) 220KV O&M-I

Signature of the contractor with stamp

DELHI TRANSCO LIMITED

ANNEXURE 'B'

1. The DTL reserves the right to accept or reject any offer in whole or part without assigning any reason.
2. The rates should be quoted based on the units specified in words as well as in figures without any cutting, in case of difference of values/rates in figures and words or any confusion it will be constituted to take the rates, which are lowest.
3. The rates should be firm in all respects.
4. The rates quoted should be valid for 90 days from the date of opening of quotations/tenders except during negotiation if required.
5. Earnest money @ 2% of the total value of the works, is specified shall be deposited along with tender/quotation by bank draft of any scheduled bank of Delhi in favour of DTL. The same shall be refunded without interest after decision of the case, without earnest money offer will not be opened. In the event of the offer if accepted, it can be adjusted towards the security deposit amount.
6. **Security Deposit** :- A part from earnest money the successful party will have to deposit security through demand draft/FDR at the rate specified under clause 22 of Annexure-A for due performance of the contract within seven days reckoned from the date of communicating the acceptance of the tender or before start of work whichever is earlier. Failure to deposit the security deposit money on the part of the contractor within the said period shall amount to backing out of the offer entitling the earnest money to be forfeited out right. The security deposit will be retained until the work is completed satisfactory operation of the contract within a period of six months. No interest will be payable on the above amount and on security deposit. Any damage caused to the material/tools of the undertaking will be recovered from the security deposit/earnest money or other running bills. Safety of DTL material & property handed over the contractor will be responsibility of the contractor.
7. In case of opening day is holiday/closed day, opening date may be treated as the next working day or can be postponed by the officer opening authority.
8. In complete tender/quotations will be rejected summarily.
9. **Qualification Requirement**:- Bidder should submit the satisfactory completion report of maintenance work executed in DTL or other Govt. transmission utility. Without satisfactory completion report offer shall not be considered.
10. Successful contractor whose offer is accepted will be required to execute an agreement on a stamp paper of Rs.100/- within Ten days of the issue of the written orders. The agreement paper to be furnished by successful contractor and he will not be paid for such paper.
11. DTL reserves the right of dividing the work. Order can be split on more than one party.
12. **Interest and Refund of Earnest Money**: No interest is payable by DTL on the amount of Earnest Money deposited by the Tenderer/Contractor. Earnest Money is held by DTL till obligations are satisfactorily and completely discharged by the Tenderer/Contractor. The amount of the Earnest Money shall be refunded to the unsuccessful bidders immediately after decision taken by the authority competent to accept the tenders.

Manager (T) 220KV O&M-I

Signature of the contractor with stamp