

DELHI TRANSCO LIMITED

No. **DTL/206/F.10/O-32/2009/MGR(O&M)VII/287**

dt. 05.02.2010

Issued to M/s _____

“Due on 02.03.2010”

“Earnest money required Rs.2000/-

Place of opening/submission:

Office of DGM(O&M.I),DTL

220KV SS Park Street

New Delhi

Sub:- Procurement of Maintenance spares for 220KV S/Stn. Kanjhawala

Sealed Enquiry/Tenders will be received up to **10.30AM** on 02.03.2010 in the office of DGM(T)220KV O&M.I at 220KV sub-station Park Street, New Delhi for the following materials subject to special terms and conditions mentioned hereunder and as per Annexure-A enclosed herewith:-

S.No.	Description of material	Qty	Unit Rate (Rs.) *		Total Amount (Rs.)
			In words	In figures	
1.	Photo Luminescent signages an arcylic sheet(Name plate for equipment of size):- a) 4"x12" b) 4"x4" c) 4"x8"	50 Nos. 15 Nos. 25 Nos.			
2.	HPSV lamp 250Watt	15Nos.			
3.	HPSV lamp 70Watt	15 Nos.			
4.	Exide Max 17M12V Lead acid Battery	1Nos			
5.	Exide Max 25 M 12V Lead acid Battery	1Nos			
6.	Hengle type fuse base carrier 250-400A,415V AC with fixing arrangement for feeder pillar	5 Nos.			
7.	Steel Phase Indication Plate (R,Y&B colour) 5" dia x2mm thick as per sample	72Nos.			
8.	Out put shaft coupling complete suitable for 66KV MOM	5 Nos.			

*** Rate should be quoted inclusive of all taxes and duties**

1. Sealed quotations must reach in the office of DGM (O&M.I) latest by **10.30AM** on **02.03.2010** and the same shall be opened on the same day at **11.30AM** in the presence of the representatives of bidder.

2. The following details are necessarily to be filled up by the contractor failing which the offer shall not be considered:

a) Validity of offer : 120 _____ days.

b) Details of earnest money:

i. DD/Pay Order/Bankers Cheque No.: _____

ii. Date of issue : _____

iii. Amount : _____

iv. Drawn on (Name of the bank) : _____

3. Sealed envelope of the quotation must have the following details on the envelope itself failing which the offer is liable to be rejected:-i. Tender/Enquiry No, ii, Date of opening, iii. Name of the party, iv. Validity period, v. Details of earnest money i.e. DD/Pay Order No., date & amount vi) Detail of Quotation Fees in case of Quotation downloaded from DTL web site

4. All the bidders are to submit **earnest money of Rs.2000/-** in the shape of DD/Pay Order drawn in favour of DTL. Offer without earnest money is liable to be rejected.

SPECIAL TERMS AND CONDITIONS:

1. Prices: - Prices be firm and inclusive of all taxes, duties, levies, VAT etc. No additional payment shall be made on any account by DTL on a later date.

2. Security:- As per clause 18 of Annexure-‘A’ enclosed and to be deposited in the shape of FDR/DD/Pay Order in favour of DTL before supply of the material and within **30 days** of receipt of the order. The security money shall be refunded after six month of completion of the order.

3. Penalty:- Penalty, if necessary, shall be levied as per norms/practice in vogue in DTL. DTL has the right to deduct the penalties from the bill or Security deposit.

4. Payment:- 100%, after completion of the order and as per rules of DTL.

5. Delivery:- With in **30 days** or as early as possible after the order.

6. Destination:- F.O.R. 220KV sub-station **Kanjhawala**.

7. Quality: - The material supplied should be of good quality and should suit the requirement and should be compatible for proper mounting/use. Defective/rejected Material shall have to be replaced by the party free of cost. In such case the last date of replacement shall be treated as the date of completion of the order.

8. Guarantee/Warranty: - The material supplied should withstand the guarantee/warranty of 6 months and the supplier shall solely be responsible for this purpose.

9. In case of any dispute, decision of DGM (O&M. - I) shall be final and binding.

10. DTL reserves the right to get the sample of any / all spares/material tested from any Government Laboratory. The expenses towards such testing shall be born by DTL. However, if the sample fails, the testing charges along with associated expenses shall be recoverable from the supplier. Also in later case, DTL reserves the right for punitive action including black listing of the supplier.

11. The material supplied should confirm to relevant IS, wherever applicable.

12 Legible documents for the following certificates should be attached while submission of the tender:

i. TIN No.

ii. PAN No.

13. In case your firm is interested, the quotation document can be purchased from the office of Manager (T) 220KV SS O&M VII situated at 220KV SS Kanjhawala, near Police Station Kanjhawala, Delhi-81 against the stipulated amount paid of Rs 500/- in the form of Pay Order/Demand Draft, drawn in favour of DTL.

14. Other general terms and conditions are as per Annexure-A enclosed

Encl:- Annexure-A

MANAGER (TECHNICAL) 220KV SS O&M.VII

SIGNATURE OF THE CONTRACTOR WITH STAMP

GENERAL TERMS AND CONDITIONS:

The contractor shall strictly follow the terms and conditions given hereunder for the supply:-

1. DTL reserves the right to accept or reject any offer in whole or part without assigning any reason.
2. The rates should be quoted on the basis on the units specified in words as well as in figures without any cutting, in case of differences of values/rates in figures and words or any confusion ,it will be constituted to take the rates which are lowest.
3. The rates should be firm in all respects.
4. The rates quoted should be valid for 120 days from the date of opening of quotation/tenders. No bidders will have a right to change the rates after opening the quotation/tender except during negotiation, if required.
5. Earnest Money equivalent to the specified amount, prescribed in the tender/quotation document shall be deposited along with tender/quotation in the form of Demand Draft/ Pay Order, payable at Delhi and in favour of DTL. The same shall be refunded without interest after decision of the case. Without earnest money offer will not be opened. In the event of the offer is accepted, it can be adjusted towards the security deposit amount, if desired by the successful bidder.
6. Security Deposit:- Apart from earnest money the successful Bidder will have to deposit security through Draft/FDR at the rates specified under clause No.19 of Annexure-A for due performance of contract within three days from the date of order . Failure to deposit the security money on the part of the contractor within the said period shall amount to backing out of the offer and entitling the earnest money to be fore fitted out right. The security deposit will be refunded after a period of six months. No interest will be payable on the above amount and on security deposit.
7. In case of opening days is holiday/closed day, opening date may be treated as the next working day of can be postponed by the officer opening authority.
8. Incomplete tender/quotation will be rejected summarily.
9. DTL reserves the right of divide the order. Order can be split to more than one firm.
10. The material has to be supplied according to the specifications given, where not, according to the satisfaction of DTL representatives.
11. The quantity of material can vary up to -5% to + 25% depending upon the requirement at the discretion of DTL..
- 12.Payment:- The payment shall be made within one month of receipt of bills from the contractor after the satisfactorily completion of the order. The payment shall be made after verification is made as per rules of DTL. However, any specific clause of payment quoted by the contractor for supplying the material will not be entertained . In case the material supplied by the contractor has not been measured, no payment shall be made till the same is made according to the specifications.
- 13.Penalty: a) A token penalty of 1% per week of period of delay subject to maximum of 10% value of the unexecuted portion of the contract would be levied in case of delay in execution of the supplying material beyond the stipulated completion period or extension, if any, granted to them by DTL. DTL reserves the right to deduct penalty amount from the security deposit/earnest money/bank guarantee/running bill/payment due towards DTL.
14. The contractor shall not, without the consent of this department, assign or sublet whole or part of the contract.
15. ARBITRATION:- If any dispute, question or controversy, the settlement of which is not herein specifically provided for shall at any time arise between DTL and the supplier/contractor relating to this order/contract or any matter connected with this contract/order on the portion of the right or duties or liabilities of either party then and in every case, the matter in dispute shall be referred to Arbitration or Chairman or his nominee and the decision of Chairman or his nominee shall be final and binding on both

the parties. The provision of Indian Arbitration Act, 1940 as amended from time to time shall apply to such Arbitration proceedings. Arbitration proceedings shall be held at Delhi and only Delhi Courts will have jurisdiction in the matter. It will not be open to the contractor/supplier to object to this appointment of Chairman of DTL or his nominee as Arbitrator on the ground that he is an officer of DTL or has dealt with the matters in questioning the course of his duties or has expressed his view on or any matter in disputes. Services under this order/contract shall not be withstand the existing of any such dispute/controversial question of controversy continue during the Arbitration proceedings and no payment due to payable by DTL to the contractor or vice-versa shall be with held on account of such proceedings unless such payment are the direct subject to such Arbitration proceedings.

16. The material is to be supplied at the earliest or within **30 days** from the date of order.

17. This office reserves the right to get the supply made from any outside agency at contractor's cost and risk if delivery made is not within the stipulated time period as mentioned in the order.

18. Security:- Security Money is to be deposited at the following rates of total value of the contract which would be refunded after completion of the guarantee period. The rates of security are as under:-

Contracts upto Rs.50,000/- @ 5%.Contracts above Rs.50,000/- and upto Rs.1.0 lac @ 5% on the first 50,000/0 and 2 ½% on the balance.

19. The stipulated completion period has been given in good faith. However, the contractor has to supply this in minimum possible period ,otherwise poor performance may be recorded.

20. Mandatory deduction towards Income Tax, Work Contract Act, 1999 etc. if applicable, shall be deducted by the payee department of DTL.

MANAGER(T)220KV SS O&M.VII

SIGNATURE OF THE CONTRACTOR WITH STAMP.