

# **DELHI TRANSCO LIMITED**

## **Advertisement**

Applications are invited from eligible candidates for One post ( reserved for OBC category ) of **Asstt. Manager (HR)**, on regular basis, in Delhi Transco Limited( wholly owned Company of Govt. of NCT of Delhi ),in the Pay Band of Rs. 19,000-39,100( Grade Pay of Rs. 5,400/-) with Central D.A. pattern and other allowances like House Rent/Accommodation/Conveyance facility/Medical/LTC etc. as per Rules of the Company.

### **Eligibility criteria :**

- i) Graduate from a recognized University.
- ii) Must possess full time two years Masters Degree in Business Administration with specialization in HRD/Personnel Management/Industrial Relations from a recognised University/Institute.
- iii) Two years post qualification experience in HR matters.

**Age:** Not exceeding 28 years, as on the last date of receipt of applications. Relaxable to Government employees & OBC category candidates, as per rules of the Government.

Applications giving the following details along with attested copies of mark-sheets/experience certificate and one attested photograph may be sent to the Dy. Manager (HR)-G, Delhi Transco Limited, 3<sup>rd</sup> Floor, Shakti Sadan, Kotla Road, New Delhi-110002( Tel. No: 23236401, 23236599), within 30 days from the date of publication of this advertisement:-

*Name, Date of Birth, Postal Address, Telephone Nos., Educational Qualifications with percentage of marks obtained from Matriculation onwards( with attested copies of marksheets & certificates), Experience in the subject field of selection and complete details of service rendered on different posts with period and scale of pay, after acquiring the essential qualification.*

Candidates already in Government service should apply either through proper channel or they should produce "No Objection Certificate" from their present employer at the time of Interview.

Applications received without through proper channel and after the last date or otherwise found incomplete will not be considered. The Appointing Authority shall have the right to modify/change any of the criteria at its sole discretion.

**( Anuj Kumar )  
General Manager (HR)**

No: DTL/1010/HR(G)/F.1(3)/3189

Dated:01.12.2011