



DELHI TRANSCO LIMITED

(A Govt. of NCT of Delhi Undertaking)

Office of ADMINISTRATION

Report ID: T-2009001

Order no: F.DTL/101/F.13/2009-HR{DM(A)II/113

Date: 06/02/2009

OFFICE ORDER

1. In the interest of work, the following transfer is ordered with immediate effect:

SL.No.	Name(Emp.No.)- Designation	Present Place Of Posting	Sub Department	Transferred to Dept.	Transferred to Sub-Dept.
1	RAKESH KUMAR(40159) - ASSTT. GRADE-III	DPCL	DGM(F)	ADMINISTRATION	AM(RECORD), JHANDEWALAN

2. The concerned official(s) must be relieved by his/her controlling officer(s) within 5 days of issue of this order i.e. upto 11/02/2009 to enable him/them to join his/their new place of posting. In case the employee(s) concerned is/are not relieved by 11/02/2009 he/they shall deemed to have been stand relieved on 11/02/2009. AM(F)Wages will not release the salary of the concerned official(s) if he/they do not join his/their new place of posting by 11/02/2009.

3. His/her relieving and joining report(s) may be sent to all concerned with a copy of this office.

4. This issues with the approval of the competent Authority.

(SMT MANJEET GHAI)
DY.MANAGER(ADMIN)

Copy to:-

1. Employee(s) concerned through his/their Respective Controlling Officer(s)
2. Controlling Officer : To relieve the concerned employee by 11/02/2009
3. AM(F) Wages : To Stop Salary of the concerned employee(s) if he/they do not join his/their new place of Posting by 11/02/2009
4. PS to Director (HR)/-----/-----
5. PS to GM(A)/DGM(A)
6. AM(A) Record/SO(CC) : To place a copy in their records and update the data.