



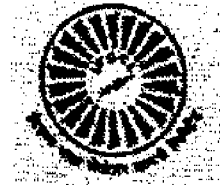
**INDRAPRASTHA POWER GENERATION
CO.LTD.**

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F.DTL/1014/F.1(3)/HR-Sports/09-10/ 64.

Dated: 20.05.2009

CIRCULAR

As part of Foundation Day celebrations on 1st July, it has been decided to reward the best-run/second best-run Grid Sub-Stations of DTL. For this, the least number of breakdowns and upkeep of the station will be parameters. The following shall be the guidelines of inspection and evaluation:-

1. Number of faults occurred during the last one year
2. Number of failure of equipments
3. Number of Trippings
4. General upkeep and cleanliness
5. Available of system

In order to screen all the sub-station to identify the best one followed by a runner-up the following inspecting teams have been formed:-

Sl. No.	Name of Grid	Inspection Officer (S/Shri)	Date of Inspection
1.	Bawana 400 KV	DGM (Plg.)-II	08.06.2009
2.	Bamnauli 400 KV	Manger (Fin.) IV	09.06.2009
3.	Rohini	DGM (Const.) SSC-I	-Do-
4.	Shalimar Bagh	A.M(HR)-II	
5.	Narela		
6.	Gopalpur		
7.	Subzi Mandi		
8.	Naraina	DGM (Const.) SSC-II	-Do-
9.	Nazafgarh	A.M (HR)-G	
10.	Pappankalan-I		
11.	Kanjhawala		
12.	Park Street		
13.	Vasant Kunj	DGM (QA&I), Plg.	-Do-
14.	Mehrauli	A.M (Legal)	
15.	Lodhi Road		
16.	Sarita Vihar		
17.	Okhla		

18.	South of Wazirabad	DGM (SLDC)	08.06.2009
19.	Kashmiri Gate	A.M (T) Vigilance	09.06.2009
20.	Patpar Ganj		
21.	Gazipur		
22.	I.P. Exten.		

The inspecting teams shall submit their reports to the Evaluation Committee by 12.06.2009 after verification from System Operation regarding Technical aspects of the inspection so that the best Grid Sub-Station & second best Grid Sub-Station can be judged for reward. The evaluation committee will be as under:-

1. Chairman - Director (Oprs.)
2. Member - General Manager (Legal)
3. Member - Dy. General Manager (T) to Director (Oprs.)

It is expected that Evaluation Committee's report will be available for perusal of CMD by 16th June, 2009.

For information and action by all concerned please.


(Raj K. Saxena)
Director (HR)

Copy to:-

1. OSD to CMD
 2. All Directors
 3. All General Manager's & DGM's
 4. Members of the Inspection Teams
 5. General Manager (O&M)
1. For necessary instruction to all grid stations staff please.
 2. To maintain uniformity and objectivity, it is also requested that a common Performa be provided to all Team Leaders.