

दिल्ली ट्रांसको लिमिटेड

(राज्योत्प्रेषण दिल्ली सरकार का उपक्रम)
प्रशासन विभाग
उप प्रबन्धक (प्रशा0)-2 कार्यालय
6वां तल, शक्ति सदन, कोटला रोड, नई दिल्ली-02



DELHI TRANSCO LIMITED

(A Govt. of NCT of Delhi Undertaking)
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No. F.DTL/101/F.19/2009-HR{DM(A)II}/16

Date : 13/5/2009

C I R C U L A R

320
1575

Sub:-Submission of Annual Immovable Property Return by Category A & B personnel.

In partial modification to the Circular of even No. dated 26.03.2009, attention of all the officials of category A & B is invited to the provisions of Rule 18 (I) (ii) of Central Civil Services (Conduct) Rules, 1964 (which are also applicable to DTL) which inter-alia provide that "every government servant belonging to any service or holding any post included in group 'A' & group 'B' shall submit an annual return in such form as may be prescribed by the Government in this regard giving full particulars regarding the immovable property inherited by him or owned or acquired by him or held by him on lease or mortgage either in his own name or in the name of any member of his family or in the name of any other person.

It has been noticed that some officials of category 'A' & 'B' are not regularly submitting their statement of immovable property under provisions of Rule 18 (I) (ii).

As such, it is enjoined upon all the officials of category 'A' & 'B' to submit their statement of immovable property regularly for the period ending 31st December latest by 31st January of the succeeding year. The concerned officials, who have so far not submitted their annual property return for the year ending December, 2008 may submit the same in the prescribed format (given overleaf) latest by 29th May, 2009, in the office of Dy. Manager (A)-II, 6th Floor, Shakti Sadan, Kotla Road, New Delhi (Tel. No.23230238), failing which further necessary action as called for, under the prevailing rules shall be taken against the defaulters.

It is also clarified for the information of all concerned that in case they have already submitted their statement of immovable property during the preceding years and if no change has taken place during the year in the holdings, the annual return may be simply endorsed with the words "no change" or "same as last year".

All the HODs/Sectional Heads are requested to please ensure that all officials of group 'A' & 'B' working under their control follow the above instructions scrupulously.

(ANUJ KUMAR)

General Manager (Admn.)

Copy to:-

- ✓ EO to CMD
- ✓ PS to Director (HR) / Director (Fin.) / Director (Oprn.)
- ✓ All GMs / DGMs / Mgrs / DMs
- ✓ CS / CMO
- ✓ Manager (IT):- for uploading on DTL official website.
- ✓ Notice Boards

Mgr (IT)