

FOR OFFICE USE ONLY

Date. _____

Claim No. _____

Sanction

To,
Executive Officer,
EE&REM Centre,
Delhi Transco Limited
2nd Floor, SLDC Building
Minto Road
New Delhi-110002

Application Form for Release of Rebate/Incentive for installation of Solar Water Heater
(SWH) at Non-Commercial Institution (NCI) in Delhi.

PART-A

(To be filled by vendor/dealer/manufacturer/ESCO)

1. Name of Applicant (Firm).

2. Postal Address.

3. Tel No., Fax, Email.

4. Name and Designation of authorized
Representative of applicant to whom
all references shall be made.

5. Has the firm(applicant) have ever been
debarred by any Govt. Dept. /
Undertaking for any work/such type of work.
(if yes, give details)

6. Whether the firm is Manufacturer or
Dealer of SWH.

7. In case of Dealer, Name & address of Manufacturer
of SWH.

8. Whether the Manufacturer/supplier
Is BIS/MNRE approved (Attach
Certificate/letter of BIS/MNRE).

Letter No. _____ dt. _____.

Valid up to _____

YES/ NO

9. Attach dealership certificate from
Manufacturer with validity (for
Dealers/suppliers).

YES/ NO

10. Bank particulars (For release of rebate/incentive)
through ECS

(i) Name & Address of Bank.

(ii) Account No.

(iii) MICR Code/RTGS Code (9 digits.)

(iv) Cancelled cheque of bank account attached.

YES/ NO

11. Tin No.

12. Amount of Rebate/Incentive claimed (Rs).

Signature of Applicant.

PART-B

Details of Solar Water Heater installed

To be furnished jointly by NCI and dealer/Manufacturer of SWH (applicant).

1. Name and address of Non-Commercial Institution where Solar Water Heater is installed.

2. Tel No./Fax No/ E-Mail address.

3. Name and designation of authorized Officer of NCI (e.g. HOD, Principal etc.)

4. K.No. _____ Name of Discom _____
(Photocopy of **last paid electricity bill** duly signed by authorized officer of NCI with seal attached).

YES/NO

5. Mention S.No. of Annexure 1 of order No. 168 dt. 18-01-08 of GNCTD of Delhi by which the establishment falls under Non-Commercial establishment.(attach copy Of proof duly signed by authorized officer of establishment).

(i) Name of category.

(ii) Category No of Annexure 1

(iii) Proof of NCI attached(specify)

6. (a) In case of college/Institute, whether Hostel exists.

YES/NO

(b) For religious establishments, please specify if it has kitchen for serving food to people

YES/NO

7. Capacity of SWH installed.

_____LPD

8. In case of large SWH, please specify the system configuration, indicating break up of sub units

9. Type of SWH based.

FPC/ ETC

10. No. of Plates/ Tubes.
Plates/Tubes.

11. (a) Invoice No. _____ dt. _____ for Rs. _____.

(b) Amount of Incentive/rebate claimed _____

(Please submit copy of invoice duly signed by NCI establishment and SWH dealer/manufacturer-applicant).

12. Piping/ fitting & installation of SWH.
Completed/Not completed.

13. Purpose for which hot water is used.

14. (a) Copy of Commercial agreement/AMC between Vendor and NCI giving term and conditions duly signed by both the parties.
Not Attached.

Attached /

(b) Whether the claimant has made an arrangement, in the above commercial agreement with the NCI, to maintain the system for five years.

YES/NO

15. Submit two photographs of Installation

duly signed by vendor and NCI.
Attached/Not Attached.

16. Date of Commissioning of SWH.

17. Working of the system.

Satisfactory/unsatisfactory.

It is Certified that particulars of SWH installed and given above are correct. The establishment i.e. _____ (name) falls under the category of Non-Commercial institute in Delhi and eligible for availing rebate/ incentive in accordance with Govt. of NCT of Delhi. Department of Power order No. F.11 (96)/2007/Power/168 dt. 18-01-08 and subsequent amendment if any. It is further certified that an amount of Rs. _____ has been passed on (through reduction in cost) to NCI (name) _____ by dealer/manufacturer (name) _____ of SWH and this amount be paid to dealer/manufacturer by EE&REM Centre of Dept. of Power of Govt. of NCT of Delhi.

The Non-Commercial institute (NCI)name _____ also certify that the SWH installed shall be kept in working order for regular use of hot water for _____ purpose and the installed SWH shall not be shifted from the address given above, without written approval of EE&REM Centre.DTL.

The Dealer /Manufacturer (name) _____ and NCI (Name) _____ certify that particulars given above are true and nothing has been concealed. In case it is found that the information is false/incorrect the rebate/incentive shall be withdrawn/recovered.

The installed SWH is ready for verification by EE&REM Centre.

Signature. _____

Name _____

Designation _____

(NCI authorized officer)
dealer/

Authorized person of

Manufacturer.

Rubber stamp _____

Date _____

PART-C

(Check List of documents to be enclosed with this application).

S.No.	Name of Document	Reference	Attached
1.	BIS/MNRE Certificate(approval letter)	PartA/Cl.8	Yes/No
2.	Dealership certificate from manufacturerer.	PartA/Cl.9	Yes/No
3.	Cancelled Cheque.	PartA/Cl.10	Yes/No
4.	Photocopy of <u>last paid electricity bill</u> duly signed by NCI.	PartB/CL. 4	Yes/No
5.	Copy of invoice of SWH duly signed.	PartB/Cl. 11	Yes/No
6.	Copy of commercial agreement/AMC.	PartB/Cl. 14	Yes/No
7.	Photograph of site where SWH is installed.	PartB/Cl. 15	Yes/No
8.	Copy of proof of NCI duly signed.	PartB/Cl. 5	Yes/No
9.	Any other document (pl. specify).		Yes/No

Signature of Applicant.

PART-D

(To be filled in by EE&REM Centre)

Verification Report

1. Date of Verification at Site _____
2. LPD _____
3. Type (ETC/FPC) _____
4. No. of Tubes/Plates. _____
5. No. of Photographs of System installed
at site taken and enclosed: (duly signed). Yes / No _____
6. Whether system is installed / commissioned. Yes / No _____

Signature of Verifier _____

Name of Verifier

Designation _____

Date _____

Manager (T) EE&REM-I

May please obtain the approval and sanction from the competent authority for release of Rs. _____ to M/s _____ for selling the _____LPD, SWH system at a reduced cost as per GNCTD scheme for NCI to _____ having K.No. / CRN No. _____ of _____(Discom).

Signature _____

Name _____

Designation **Manager(T)**

EE&REM-I

DGM(T) EE&REM