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 26/06/2009

DELHI TRANSOCO LIMITED
FINANCE DEPARTMENT
Shakti Sadan, Kotla Road, New Delhi-110002.

No.F.DTL/3011/DGM(Fin)-II/F.3/2009-10/29

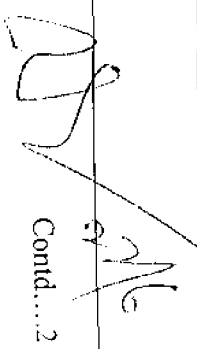
Dated:22.06.2009

OFFICE ORDER

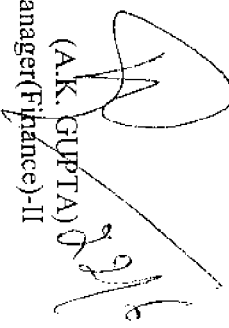
Sub:- Re-allocation of duties of finance representatives for attending Tender Committees & Opening of Quotation/Tenders.

In super-session of earlier office order F.DTL/310/DGM(Fin)-I/08-09/86 dt.28.08.08 and consequent upon transfers/ re-patriation/joining of new S.O.(A/c)/Asstt.Managers(Fin)/Dy.Managers(Fin) in Finance Deptt., the duties of finance Executives dealing with tendering process, are being re-allocated with immediate effect in the following manner:-

S.No.	Name of the Department	Opening of Quotation/ Tender up to Rs.75.00 lakh.	Opening of Quotation/ Tender above Rs.75.00 lakh.	Tender Committee above Rs.2.00 lakh & up to Rs.5.00 lakh.
1.	Civil	1.Sh. Hari Prakash 2.Sh. Jugan Veer 3.Sh. Mohan Dass	1.Sh. R.P. Aggarwal 2.Sh. S.K. Dey	1.Sh. R.P. Aggarwal 2.Smt. Mukesh Dagar 3.Sh. Y.D. Vats
2.	Stores	1.Sh. S.K. Jain 2.Mrs. Emilen Suren 3.Sh. Harish Viirdi	1.Sh. R.K. Pasrija 2.Sh. R.P. Aggarwal 3.Smt. Sushil Verma	1.Sh. Y.D. Vats 2.Sh. R.K. Pasrija
3.	Construction/Planning	1.Sh. Jitender Kumar 2.Sh. Mohan Dass	1.Mrs. Mukesh Dagar 2.Mrs. Sushil Verma	1.Mrs. Sushil Verma 2.Sh.P. Narayanan
4.	Operations & Maintenance	1.Sh. M. C. Tyagi 2.Sh. L.N.Saini 3.Sh. Hari Prakash	1.Sh. Manish Tiwari 2.Sh. S.C. Meena	1.Sh.P. Narayanan 2.Sh.Manish Tiwari 3.Mrs. Mukesh Dagar
5.	Admn./I.T/Legal/Fin./others.	1.Sh. Mannohan Verma 2.Sh. Jugan Veer	1.Sh. Y.D.Vats 2.Smt. Ritu D. Ahuja	1.Sh.Y.D. Vats 2.Smt. Mukesh Dagar
6.	SLDC/Commercial/Q&AI	1.Sh. Harish Birdi 2.Sh. Jugan Veer	1.Sh Ved Prakash 2.Sh.D.K. Gajaria	1.Sh.D.K. Gajaria 2.Sh.Ved Prakash
7.	Common Wealth Games Project-I & II	-----	1.Sh. Manish Tiwari 2.Smt. Ritu D. Ahuja 3.Sh. S.C. Meena	


 Contd.....2

2. The executives named at 2nd & 3rd place in the above allocation shall be required to discharge the allocated duties only when the Finance Executive assigned at S.No.1 for the corresponding allocation is on leave/absent or otherwise not available at the relevant time.
3. This issues with the approval of Competent Authority.


(A.K. GUPTA)
Manager(Finance)-II

Copy to:-

1. OSD to CMD
2. PS to Director(Fin)/Director(Oprns.)/Director(HR)
3. All General Managers
4. DGM(Fin)-I/DGM(Fin)-II/DGM(Fin)-III
5. Managers(Fin)-I/II/III/IV/V
6. All above named officers
7. Manager(IT) – for uploading on MIS