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20/03/09

**"DELHI TRANSCO LIMITED"**  
**(A Govt. of NCT of Delhi Undertaking)**

No.DTL/107/09/T.News./HR(PRO)/ 2202

Dated: 19.03.2009

**C I R C U L A R**

A newsletter "Transco News" to publicize the activities and achievements of various departments of DTL is being published quarterly. The newsletter can be made more informative and meaningful with the collective efforts of the employees in the organization. Whatever activities or development is taking place in different departments should be brought into the knowledge of Public Relations Department so that it can be given place in the newsletter. It has been seen that the Public Relations Department is not getting much response from various departments.

All employees are requested to contribute write-up, articles etc on various issues of common interest as well as diverse subjects connected with the energy sector.

The articles must be original and written in the authors' own words. The articles can be sent throughout the year which will be considered for publication in the forthcoming issues.

It may also be mentioned here that recently a scheme for "Award for Outstanding Article" has been introduced vide Circular No.F.DTL/108/18/06/HR(Policy)/517 dated 12.03.2009 and the award will be given on DTL's Annual Day starting from the current year.



(ANUJ KUMAR)

GENERAL MANAGER (ADMN)

1. EO to CMD
2. PS to Director (HR)/ Director (Fin)/ Director (Ops).
3. All General Managers
4. CMO/Company Secretary
5. All DGMs/Mgrs./DMs.
6. Notice Boards

✓ AM (IT)